



Downtown St. Johns, Michigan

Mint City USA

Principal Shopping District and Downtown Development Authority

The St. Johns PSD/DDA - 100 E. State, PO Box 477 - St. Johns, MI. 48879 (989-227-1717) www.DowntownStJohns.org

BOARD OF DIRECTORS 2011 - 2012

Chairman

William Jackson –
Jackson, Jackson &
Associates P.C.

Vice-Chairman

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Community Christian
Church

Secretary-Treasurer

Craig Smith – Mainstreet
Pizza

Directors

Aaron Baker – Harr's
Jewelry

Craig Bishop – Firstbank

Eugene Bellinger – Katren
Industries

Bill Brewbaker – Allaby &
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Bruce DeLong – Clinton
County Board of
Commissioners

Eric Harger – Trinity
Engineering and
Surveying Services

Dennis LaForest – City of
St. Johns, Michigan

Dave Mageli – Account
Receivable Solutions

Laurie Oakwood-Bishop –
St. Johns Locale

COMMITTEES

Marketing

Tyler Barlage-Chair
Craig Bishop
Bill Brewbaker
Eric Harger
Dennis LaForest
Laurie Oakwood-Bishop
Craig Smith

Events

Dave Mageli-Chair
Tyler Barlage
William Jackson
Laurie Oakwood-Bishop
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Security, Parking and Maintenance

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Aaron Baker
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Bill Brewbaker
Eric Harger
William Jackson

Executive, Finance, Strategic Planning

William Jackson-Chair
Tyler Barlage
Bruce DeLong
Dave Mageli
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CONTACT INFO

Executive Director

Carole M. Field
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Email: CaroleField@
DowntownStJohns.org

DIRECTORS MEETING AGENDA

Wednesday, February 1, 2012

12 Noon, Main Street Café

(*Indicates Attachment)

1. Call to Order by Vice Chairman Tyler Barlage

2. Additions to the Agenda.

3. Approval of the Consent Agenda:

- a. * Minutes of Meeting dated January 4, 2012.
- b. * Approval of Executive Director Salary and Administrative Expenses of \$1,748.36
- c. * City of St. Johns YTD Financial Report as of December 31, 2011
- d. * YTD Financial Report with Detail as of December 31, 2011

4. Communications: None

5. Committee Reports:

- a. **Marketing** (Barlage-chair, Bishop, Brewbaker, Harger, LaForest, Oakwood-Bishop, Smith)
- b. **Events** (Mageli-chair, Barlage, Jackson, Oakwood-Bishop, Smith)
- c. **Security, Parking, Maintenance** (LaForest-chair, Baker, Bellinger, Brewbaker, Harger, Jackson)
- d. **Executive/Finance/Strategic Planning** (Jackson-chair, Barlage, DeLong, Mageli, Smith)
The committee met and set the board meeting agenda.
- e. **Director's Report.** (Carole Field)
 - 1. The PSD Renewal Ballots have been mailed
 - 2. The PSD Sponsorship Solicitation letters have been mailed
 - 3. Farmers Market Financial Report
 - 4. Santa Parade of Lights Preliminary Financial Report
 - 5. PSD Events Comparison Report

6. Old Business:

- a. * PSD Renewal Meeting Recap
- b. Billboard Advertising: Proposals were reviewed in November from Lamar Advertising (12' or 14x48' sign at \$500 per 4 week period + \$575 production) and Adams Outdoor Advertising (12' x 48' sign at \$800 per 4 week period + unnamed production costs). The board chose to accept the City's offer to share the City of St. Johns billboard located at the Industrial Park, which measures 12' x 24" at the cost of \$288 per face + \$150 production cost as provided by Lamar Advertising. An quote has now been received from Wolverine Sign Works for an 8x22' billboard located 3 miles west of St. Johns on the North side of M21 facing west at the cost of \$165 per month (plus \$352 production fee).
- c. * Stages

7. New Business:

- a. Summerfest-Battle of the Bands (5 bands each playing 1 hour sets competing for prize money)
- b. Mint Festival-Friday's band TKO (The Knock Offs) and Saturday band The Squids
- c. 2012 Brochure
- d. 2012 Corporate Sponsorship Requests
- e. PSD/DDA Board Membership

Next Regular PSD/DDA Meeting: First Wednesday of Month at 12 noon, Main Street Café



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DIRECTORS MEETING MINUTES

Wednesday, January 4, 2012

12 Noon, Main Street Café

1. **Call to Order by Vice-Chairman Tyler Barlage at 12:00 p.m.** Attendance: Craig Bishop, Bill Brewbaker, Bruce DeLong, Dennis LaForest, Dave Mageli, Lori Oakwood-Bishop and Craig Smith. Guests: Mary Ablao-Drop In Art, Tina Hicks-Bill's Barber Shop, Eric Swanson-PKSA Karate, Don Thompson-Shaggie's Ice Cream, and Steve Wagner-Community Development Director of the City of St. Johns.
2. **Additions to the Agenda.** Motioned by Mageli and seconded by LaForest that "Schools" be added to the agenda under "New Business". Motion passed.
3. **Approval of the Consent Agenda:** Motioned by Brewbaker, seconded by Bishop, to approve the minutes of the November 1, 2011 meetings, the Executive Director and Administrative expenses for October at \$1530.00 and the City of St. Johns YTD financial report accompanied by the detailed PSD financial report for the period through November 30, 2011 were reviewed.
4. **Communications:** CCAC Thank you letter for PSD 3rd and final yearly donation of \$300 for railcar restoration.
5. **Committee Reports:**
 - a. **Marketing** (Barlage-chair, Bishop, Brewbaker, Harger, LaForest, Oakwood-Bishop, Smith)
 - b. **Events** (Mageli-chair, Barlage, Jackson, Oakwood-Bishop, Smith)
 - c. **Security, Parking, Maintenance** (LaForest-chair, Baker, Bellingar, Brewbaker, Harger, Jackson)
 - d. **Executive/Finance/Strategic Planning** (Jackson-chair, Barlage, DeLong, Mageli, Smith)
The committee met and set the board meeting agenda.
6. **Old Business:**
 - a. Use of historic Train Depot Building – Dennis LaForest reported that he, Bill Jackson and Dave Kudwa had met with the same architect who is currently working on designing a multi-use design for the East Lansing Train Depot. The City has authorized an additional \$600 in design fees (on top of the original \$400 allocated) and hopes to have the first draft design by February.
 - b. PSD Renewal – The board agreed to set the assessment renewal public hearing date for January 31, 2012. Carole will prepare and mail the ballots with a cover letter containing a bullet point list of achievements by the PSD. The meeting was originally approved to be held in the City Commission Boardroom, but Dennis LaForest suggested that holding the meeting in the St. Johns Train Depot might be less imposing and give a feeling to attendees of being "less governmental" and attract more participation.
7. **New Business:**
 - a. PSD Board Meeting Dates and Locations for 2012: The board agreed that monthly PSD meetings will continue to be held the first Wednesday of every month at 12 noon, with the exception of the July meeting which will be held 7/11/2012 (as the first Wednesday of July is Independence Day). The locations of the meetings will vary, with Jan-April meetings being held at Main Street Café, May-July at Sirens Bar and Aug-Nov at Shaggie's Ice Cream. Motioned by Bishop and seconded by Brewbaker; motion passed.
 - b. Events Calendar for 2012 was discussed and the following was approved: Farmer's Market-Saturdays from June 6-October 27, Summerfest-Saturday June 23, Mint Festival-Friday August 10 & Saturday August 1, US27 Motor Tour Stop-Thursdays August 23, Santa Parade of Lights-Friday December 7

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Next Regular PSD/DDA Meeting: First Wednesday of Month at 12 noon, Main Street Café



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DIRECTORS MEETING MINUTES

Wednesday, January 4, 2012

12:00 Noon, Main Street Café

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- c. Committees for Events and Marketing: Discussion was held about the need for expanded committees to handle the functions of the PSD with chairs assigned to coordinate. The board also determined that the Business Development, Retention & Recruitment committee should be merged into the Marketing Committee. The reassigned committees, chairs and members are:
 - 1) **Marketing** (Barlage-chair, Bishop, Brewbaker, Harger, LaForest, Oakwood-Bishop, Smith)
 - 2) **Events** (Mageli-chair, Barlage, Jackson, Oakwood-Bishop, Smith)
 - 3) **Security, Parking, Maintenance** (LaForest-chair, Baker, Bellingar, Brewbaker, Harger, Jackson)
 - 4) **Executive/Finance/Strategic Planning** (Jackson-chair, Barlage, DeLong, Mageli, Smith)
- d. 2012 Brochure: The board referred the redesign of the Downtown St. Johns brochure to the marketing committee.
- e. 2012 Sponsorship Solicitations: Carole will be preparing and mailing sponsorship letters this month.
- f. Schools: School involvement in the Downtown will be solicited by the events committee.

Meeting adjourned at 12:58 p.m.

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EXECUTIVE DIRECTOR and ADMINISTRATIVE EXPENSES

January 2012

Walmart: 450 - Mailing Envelopes (for Renewal Mailing)	\$	18.57
Walmart: 150 - Mailing Envelopes (for Sponsorship Mailing)	\$	6.19
USPS: 440 - 1st class 44¢ Stamps	\$	193.60

Total Supplies	\$	218.36
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Mail Chimp – Electronic Email Newsletter (monthly fee)	\$	30.00
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Total Administrative Expenses	\$	30.00
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Executive Director Salary:	\$	<u>1,500.00</u>
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TOTAL for Month	\$	1,748.36
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City of St. Johns

Downtown Management Board

BALANCE SHEET

For the Fiscal Period July 01, 2011 to December 3, 2011

ASSETS

Cash	\$	26,360.56
Due from General Fund	\$	800.00
Prepaid Expense	\$	-
Due from Current Tax	\$	-
TOTAL ASSETS:	\$	<u>27,160.56</u>

LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable	\$	-
Due to General Fund	\$	-
TOTAL LIABILITIES:	\$	<u>-</u>

FUND BALANCE: \$ 27,160.56

TOTAL LIABILITIES AND FUND BALANCE: \$ 27,160.56

City of St. Johns

Downtown Management Board

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

For the Fiscal Period July 01, 2011 to December 301, 2011

	<u>Budget</u>	<u>December</u>	<u>YTD Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES				
Special assessments	\$ 25,880.00	\$ -	\$ 20,778.59	\$ (5,101.41)
Interest	\$ 20.00	\$ -	\$ -	\$ (20.00)
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Summerfest	\$ 4,000.00	\$ -	\$ -	\$ (4,000.00)
Mint Festival	\$ 14,000.00	\$ -	\$ 15,705.00	\$ 1,705.00
Farmer's Market	\$ 1,100.00	\$ -	\$ 1,004.00	\$ (96.00)
Corporate Sponsors	\$ 4,000.00	\$ -	\$ 950.00	\$ (3,050.00)
Transfer from General Fund	\$ 1,000.00	\$ -	\$ -	\$ (1,000.00)
TOTAL REVENUES:	\$ 50,000.00	\$ -	\$ 38,437.59	\$ (11,562.41)
EXPENDITURES				
Postage	\$ 500.00	\$ -	\$ 38.80	\$ 461.20
Office Supplies	\$ 450.00	\$ 54.22	\$ 54.22	\$ 395.78
Farmer's Market	\$ 500.00	\$ -	\$ 280.75	\$ 219.25
Car Shows	\$ 1,500.00	\$ -	\$ 1,057.89	\$ 442.11
Mint Festival	\$ 10,500.00	\$ -	\$ 7,542.97	\$ 2,957.03
Summerfest	\$ 2,500.00	\$ -	\$ 372.50	\$ 2,127.50
Vietnam Legacy Ride	\$ -	\$ -	\$ 783.00	\$ (783.00)
Santa Parade	\$ 600.00	\$ 1,009.58	\$ 1,509.58	\$ (909.58)
Website	\$ 1,650.00	\$ -	\$ -	\$ 1,650.00
Contracted services (Administration)	\$ 18,000.00	\$ 1,637.50	\$ 9,687.50	\$ 8,312.50
Downtown Improvement	\$ 10,100.00	\$ 1,359.12	\$ 1,359.12	\$ 8,740.88
Audit Fees	\$ 200.00	\$ -	\$ -	\$ 200.00
Monthly & Long Distance Service	\$ 500.00	\$ 28.34	\$ 141.70	\$ 358.30
Promotions	\$ -	\$ 175.00	\$ 200.00	\$ (200.00)
Print & Publishing	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
Miscellaneous	\$ 1,500.00	\$ -	\$ 434.83	\$ 1,065.17
TOTAL EXPENDITURES:	\$ 50,000.00	\$ 4,263.76	\$ 23,462.86	\$ 26,537.14
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES:	\$ -	\$ (4,263.76)	\$ 14,974.73	\$ 14,974.73
Fund balance, beginning of year	\$ 12,185.83		\$ 12,185.83	
Fund balance, end of period	\$ 12,185.83		\$ 27,160.56	

PRINCIPAL SHOPPING DISTRICT YTD FINANCIAL REPORT
JULY 1, 2011 to June 30, 2012

		REVENUE	<u>Dec-11</u>	<u>YTD</u>
681.000.665.000	Interest Earned/Investments	Interest		
681.000.675.005	Corporate Sponsors	2011 Corp Sponsors		950.00
681.000.671.007	Farmers Market	2011 Farmer's Market (Vendor Fees)		1,004.00
681.000.671.018	Mint Festival	2011 Mint Festival		15,705.00
681.000.671.010	Car Shows	2012 US27 Motor Tour (Mug or T-Shirt Sales)		
681.000.751.003	Summerfest	2012 Summerfest		
681.000.675.000	Contr-Donat/Private Sources	2012 Donations/Private		
681.000.675.005	Corporate Sponsors	2012 Corp Sponsors		
681.000.699.035	Transfer from General Fund	2012 City of St. Johns Corp Sponsorship		
681.000.671.000	Miscellaneous Revenue	2012 Miscellaneous (Prepaid Vendor Fees)		
		Earned Revenue	-	17,659.00
681.000.672.006	Downtown Business District	YTD Assessment		20,778.59
		TOTAL REVENUE:	-	38,437.59
		EXPENSES	<u>Dec-11</u>	<u>YTD</u>
681.173.751.001	Farmers Market			280.75
681.173.751.004	Summerfest			372.50
681.173.751.003	Mint Festival			7,542.97
681.173.751.002	Car Shows (US 27 Motor Tour)			1,057.89
681.173.751.005	Vietnam Legacy Ride			783.00
681.173.751.007	Santa Parade	\$500 Best Decorated Prize Money	500.00	
681.173.751.007	Santa Parade	Santa Parade Newspaper Advertising	427.50	
681.173.751.007	Santa Parade	Gill-Roy's Christmas Supplies (Lights for Tree & Ornament Hooks)	95.08	
681.173.751.007	Santa Parade	Jet Speed Printing - Christmas Posters	158.00	1,180.58
		ADVERTISING	1,180.58	11,217.69
			<u>Dec-11</u>	<u>YTD</u>
681.173.818.040	Downtown Improvement	Tree Lights	594.12	
681.173.818.040	Downtown Improvement	Christmas Ornaments for Evergreens	229.00	
681.173.818.040	Downtown Improvement	Evergreens & Kissing Balls	765.00	1,588.12
681.173.900.000	Print & Publishing			
681.173.870.001	Promotions	Downtown Dollars	175.00	200.00
681.173.956.000	Miscellaneous	2010 XM Satellite Radio (10/12/10-10/12/11)		134.83
681.173.956.000	Miscellaneous	Main Street Café-Meetings 11/27, 11/1, 11/12	100.00	100.00
		DOWNTOWN IMPROVEMENTS	1,863.12	2,022.95
		Sub-Total for Promotion (Advertising + Improvements)		13,240.64
			<u>Dec-11</u>	<u>YTD</u>
681.173.729.000	Postage	Postage (USPS stamps + Mailchimp email)		38.80
681.173.730.000	Office Supplies/Adm	Office Supplies	54.22	54.22
681.173.853.004	Monthly & Long Distance	Phone (Long Distance) \$28.34/mo	28.34	141.70
681.173.826.086	Audit Fees	Audit Fees		
681.173.818.000	Contractual Services	Executive Director Salary	1,500.00	9,000.00
681.173.818.000	Contractual Services	Website Design & Maintenance	137.50	687.50
681.173.956.000	Miscellaneous	Donation to Clinton County Arts Council (Final Yearly Pymt #3 of 3)		300.00
		ADMINISTRATIVE	1,720.06	10,222.22
		TOTAL EXPENSES:	4,763.76	23,462.86
		Excess of Revenue		14,974.73
		Fund Balance beginning of year		12,185.83
		Fund Balance, end of period		27,160.56



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REVENUE AND EXPENDITURE REPORT

2011 SANTA PARADE OF LIGHTS

Preliminary Report as of December 31, 2011

Revenue

-	
-	Sub-Total (actual event proceeds)
500.00	Funded from DMB 2010/2011 annual budget
1,090.00	Corporate Sponsorship allocation for 2011 (Trade = \$50)
1,590.00	Sponsorship Allocation for Santa Parade 2010
<hr/>	
TOTAL REVENUE	1,590.00

Expenses

50.00	In Trade Portion of DMB Event Flyers allocated to Santa Parade
158.00	Jet Speed - 100 Santa Parade Posters
500.00	Best Decorated Prize Money
114.60	Gill-Roy's - Supplies for Christmas Tree Lights
427.50	CC News-3 weeks Color Ad (3col x 5" = 4.93" x 5")
350.00	Santa Parade - Radio Advertising (Z92.5)
1,600.10	Preliminary Estimate
<hr/>	
TOTAL EXPENSES	1,600.10

Santa Parade of Lights 2011 preliminary estimated NET: \$ (10.10)

Next Regular PSD/DDA Meeting: First Wednesday of Month at 12 noon, Main Street Café



St. Johns Principal Shopping District Board Events Comparison

	2007				2008					
Downtown Management Board Event	Sponsors	Revenue	Expenses	Net	Sponsors	Revenue	Expenses	Net	Difference (\$)	Difference (%)
Spring Fling Car Show - May	400.00	925.00	1,937.95	\$ (612.95)	1,161.68	1,075.00	1,739.75	\$ 496.93	\$ 1,109.88	181.1%
Farmer's Market					0.00	785.00	309.00	\$ 476.00	476.00	undefined
Taste of the Town - June	0.00	8,632.00	7,749.57	\$ 882.43	783.33	10,068.39	9,077.24	\$ 1,774.48	892.05	101.1%
Summer Sidewalk Sales Days - July	1,505.00	845.00	2,293.92	\$ 56.08	300.00	625.00	1,177.87	\$ (252.87)	(308.95)	-550.9%
Mint Festival Car Show - August	1,325.00	805.00	2,362.92	\$ (232.92)	508.33	1,050.00	1,499.89	\$ 58.44	291.36	125.1%
Old Historic US 27 Motor Tour Stop - August	0.00	90.00	1,209.37	\$ (1,119.37)	0.00	0.00	1,450.00	\$ (1,450.00)	(330.63)	-29.5%
Pumpkin Festival Car Show - October	200.00	1,135.00	796.29	\$ 538.71	508.33	1,095.00	1,091.03	\$ 512.30	(26.41)	-4.9%
Santa Parade of Lights - December				\$ -	633.33	0.00	379.32	\$ 254.01	254.01	undefined
Yearly Totals	3,430.00	12,432.00	16,350.02	2007	3,895.00	14,698.39	16,724.10	2008	Difference (\$)	Difference (%)
		15,862.00	16,350.02	\$ (488.02)		18,593.39	16,724.10	\$ 1,869.29	\$ 2,357.31	483.0%



St. Johns Principal Shopping District Board Events Comparison

	2008				2009					
Downtown Management Board Event	Sponsors	Revenue	Expenses	Net	Sponsors	Revenue	Expenses	Net	Difference (\$)	Difference (%)
Spring Fling Festival & Car Show - May	1,161.68	1,075.00	1,739.75	\$ 496.93	926.10	631.00	849.50	\$ 707.60	\$ 210.67	42.4%
Farmer's Market	0.00	785.00	309.00	\$ 476.00	91.40	663.00	196.42	\$ 557.98	81.98	17.2%
Taste of the Town - June	783.33	10,068.39	9,077.24	\$ 1,774.48	938.60	8,753.93	8,726.15	\$ 966.38	(808.10)	-45.5%
Summer Sidewalk Sales Days - July	300.00	625.00	1,177.87	\$ (252.87)	300.00	470.00	779.81	\$ (9.81)	243.06	96.1%
Mint Festival Car Show - August	508.33	1,050.00	1,499.89	\$ 58.44	851.10	14,145.11	10,100.86	\$ 4,895.35	4,836.91	8276.7%
Old Historic US 27 Motor Tour Stop - August	0.00	0.00	1,450.00	\$ (1,450.00)	901.10	185.00	1,583.85	\$ (497.75)	952.25	65.7%
Pumpkin Festival Car Show - October	508.33	1,095.00	1,091.03	\$ 512.30	751.10			\$ 751.10	238.80	46.6%
Santa Parade of Lights - December	633.33	0.00	379.32	\$ 254.01	800.60		1,110.04	\$ (309.44)	(563.45)	-221.8%
Yearly Totals	3,895.00	14,698.39	16,724.10	2008	5,560.00	24,848.04	23,346.63	2009	Difference (\$)	Difference (%)
		18,593.39	16,724.10	\$ 1,869.29		30,408.04	23,346.63	\$ 7,061.41	\$ 5,192.12	277.8%



St. Johns Principal Shopping District Board Events Comparison

	2009				2010					
Downtown Management Board Event	Sponsors	Revenue	Expenses	Net	Sponsors	Revenue	Expenses	Net	Difference (\$)	Difference (%)
Spring Fling Festival & Car Show - May	926.10	631.00	849.50	\$ 707.60	0.00	0.00	0.00	\$ -	\$ (707.60)	0.0%
Farmer's Market	91.40	663.00	196.42	\$ 557.98	60.00	1,121.00	433.75	\$ 747.25	189.27	33.9%
Summerfest - June	938.60	8,753.93	8,726.15	\$ 966.38	2,660.00	7,674.00	9,612.65	\$ 721.35	(245.03)	-25.4%
Summer Sidewalk Sales Days - July	300.00	470.00	779.81	\$ (9.81)	0.00	0.00	0.00	\$ -	9.81	0.0%
Mint Festival - August	851.10	14,145.11	10,100.86	\$ 4,895.35	2,672.50	13,753.00	10,956.27	\$ 5,469.23	573.88	11.7%
Old Historic US 27 Motor Tour Stop - August	901.10	185.00	1,583.85	\$ (497.75)	1,572.50	0.00	1,295.00	\$ 277.50	775.25	155.8%
Pumpkin Festival Car Show - October	751.10	525.00	727.46	\$ 548.64	0.00			\$ -	(548.64)	0.0%
Santa Parade of Lights - December	800.60	0.00	1,110.04	\$ (309.44)	1,372.50	500.00	1,880.74	\$ (8.24)	301.20	97.3%
Yearly Totals	5,560.00	25,373.04	24,074.09	2009	8,337.50	23,048.00	24,178.41	2010	Difference (\$)	Difference (%)
		30,933.04	24,074.09	\$ 6,858.95		31,385.50	24,178.41	\$ 7,207.09	\$ 348.14	5.1%



St. Johns Principal Shopping District Board Events Comparison

	2010				2011					
Downtown Management Board Event	Sponsors	Revenue	Expenses	Net	Sponsors	Revenue	Expenses	Net	Difference (\$)	Difference (%)
Farmer's Market - June through October	60.00	1,121.00	433.75	\$ 747.25	50.00	1,004.00	354.75	\$ 699.25	(48.00)	-6.4%
Summerfest - June	2,660.00	7,674.00	9,612.65	\$ 721.35	2,368.60	3,127.00	4,425.07	\$ 1,070.53	349.18	48.4%
Vietnam Legacy Ride - August	0.00	0.00	0.00	\$ -	1,090.00	0.00	833.00	\$ 257.00	257.00	undefined
Mint Festival - August	2,672.50	13,753.00	10,956.27	\$ 5,469.23	2,439.80	15,705.00	9,816.39	\$ 8,328.41	2,859.18	52.3%
Old Historic US 27 Motor Tour Stop - August	1,572.50	0.00	1,295.00	\$ 277.50	1,913.00	0.00	1,926.00	\$ (13.00)	(290.50)	-104.7%
Santa Parade of Lights - December	1,372.50	500.00	1,880.74	\$ (8.24)	1,090.00	500.00	1,600.10	\$ (10.10)	(1.86)	-22.6%
Yearly Totals	8,337.50	23,048.00	24,178.41	2010	8,951.40	20,336.00	18,955.31	2011	Difference (\$)	Difference (%)
		31,385.50	24,178.41	\$ 7,207.09		29,287.40	18,955.31	\$ 10,332.09	\$ 3,125.00	43.4%

St. Johns Downtown Business District Special Assessment Roll - January 2012

There are 110 parcels/addresses making up the downtown business district, and each is charged the special assessment according to the number of square feet on the first floor of each unit.

The following is a breakdown of the assessment:

17 locations (15% of the district) pay less than \$100 – averaging \$55.23 each and equaling \$938.98

28 locations (25% of the district) pay less than \$200 – averaging \$161.10 each and equaling \$4,510.84

42 locations (38% of the district) pay less than \$300 – averaging \$241.06 each and equaling \$10,124.46

8 locations (7% of the district) pay less than \$400 – averaging \$346.04 each and equaling \$2,768.28

3 locations (3% of the district) pay less than \$500 – averaging \$425.77 each and equaling \$1,277.31

12 locations (11% of the district) pay the maximum assessment of \$500 each equaling \$6,000

This equals a total assessment of \$25,619.87 amongst 110 parcels/addresses, or an average of \$232.91 each

					11/9/2011	DOWNTOWN BUSINESS DISTRICT											
					SPECIAL ASSESSMENT ROLL							UNIT OF	RATE	ANNUAL			
Property/Owner		Business/Owner		Property Owner							1ST FLOOR	PER SQ	SQ FOOT	YES	NO	No Opinion	
YES	NO	YES	NO	No Opinion	PARCEL #	PROPERTY ADDRESS	OWNER'S NAME	OWNER'S ADDRESS			SQUARE FT	FOOT	AMOUNT	by Amount	by Amount	by Amount	
					000-001-001-00	200 E RAILROAD	TURNER, CHRIS PROPERTIES LLC	504 E STEEL	ST JOHNS, MI 48879	31176	0.08	\$ 250.00					
					000-001-002-00	206 E RAILROAD	CONSUMERS PROPERTY TAX	EP10 - ONE ENERGY PLAZA	JACKSON, MI 49201-9938	1850	0.08	\$ 148.00					
					000-002-001-00	320 N CLINTON	FLEGLER, BARRY	116 RUSSELL	LANSING, MI 48906	4032	0.10	\$ 403.20					
					000-002-002-00	318 N CLINTON	ORTMAN MARKETING, LLC	401 FRANKLIN PO BOX 350	MAPLE RAPIDS, MI 48853	2112	0.10	\$ 211.20					
	1				000-002-003-00	316 N CLINTON	J & K DIVERSIFIED	4551 S CHANDLER	ST JOHNS, MI 48879	2145	0.10	\$ 214.50			214.50		
	1				000-002-004-00	314 N CLINTON	HARRIS, KEN	1900 SANDS	ANNAPOLIS, MD 21409	2024	0.10	\$ 202.40			202.40		
					000-002-005-00	312 N CLINTON	HARRIS, KEN	1900 SANDS	ANNAPOLIS, MD 21409	2000	0.10	\$ 200.00			200.00		
					000-002-006-00	310 N CLINTON	SWANSON, DANA	310 N CLINTON	ST JOHNS, MI 48879	2000	0.10	\$ 200.00					
					000-002-007-00	308 N CLINTON	OULETTE, SUSAN	106 N MEAD	ST JOHNS, MI 48879	2180	0.10	\$ 218.00					
					000-002-008-00	306 N CLINTON	OULETTE, SUSAN	106 N MEAD	ST JOHNS, MI 48879	820	0.10	\$ 82.00					
					000-002-009-00	304 N CLINTON	MONTROSE PROPERTIES	6429 W PIERSON RD	FLUSHING, MI 48433	1748	0.10	\$ -					
					000-002-010-00	300 N CLINTON	MONTROSE PROPERTIES	6429 W PIERSON RD	FLUSHING, MI 48433	4983	0.10	\$ 500.00					
					000-002-011-00	109 E HIGHAM	MONTROSE PROPERTIES	6429 W PIERSON RD	FLUSHING, MI 48433	2328	0.05	\$ -					
1		1			000-003-001-00	323 N CLINTON	DEDYNE, MARSHA TRUST	500 W BALDWIN	ST JOHNS, MI 48879	3264	0.10	\$ 326.40		326.40			
					000-003-002-00	321 N CLINTON	WOODBURY, WAYNE	321 N CLINTON	ST JOHNS, MI 48879	1512	0.10	\$ 151.20					
	1		1		000-003-003-00	319 N CLINTON	BUCHHOLZ, BARRY	402 N TRAVER	ST JOHNS, MI 48879	1584	0.10	\$ 158.40			158.40		
					000-003-004-00	315 N CLINTON	ORTMAN MARKETING, LLC	401 FRANKLIN PO BOX 350	MAPLE RAPIDS, MI 48853	1738	0.10	\$ 173.80					
					000-003-005-00	317 N CLINTON	DP WINKLER PROPERTIES LLC	5892 SHAW ST	HASLETT, MI 48840	1895	0.10	\$ 189.50					
1		1			000-003-006-00	313 N CLINTON	PRATL, JIM	1900 N DEWITT RD	ST JOHNS, MI 48879	2200	0.10	\$ 220.00		220.00			
1		1			000-003-007-00	311 N CLINTON	FINCH, JOSHUA & DEANNA	909 E STURGIS	ST JOHNS, MI 48879	3072	0.10	\$ 307.20		307.20			
1		2			000-003-008-00	301 N CLINTON	ARS INVESTMENTS, LLC	1097 N FOREST HILL RD	ST JOHNS, MI 48879	2892	0.10	\$ 289.20		289.20			
					000-003-009-00	108 W HIGHAM	A & B LEASE	2200 SEVEY RD	ST JOHNS, MI 48879	3600	0.09	\$ 324.00					
					000-003-010-00	110 W HIGHAM	A & B LEASE	2200 SEVEY RD	ST JOHNS, MI 48879	14,604	0.09	\$ 500.00		500.00			
					000-003-011-60	109 W HIGHAM	A & B LEASE	2200 SEVEY RD	ST JOHNS, MI 48879	2004	0.09	\$ 180.36					
					000-003-012-00	107 W RAILROAD	ASHLEY TRUST, SHARON	4224 N LK LEELANAU	LK LEELANAU, MI 49653	7456	0.09	\$ 250.00					
1		1			000-004-002-00	200 W HIGHAM	CITIZENS BANK C/O COLLIERS INT'L	2 CORPORATE DR STE 300	SOUTHFIELD, MI 48076	18860	0.08	\$ 500.00		500.00			
					000-004-004-00	208 W HIGHAM	HANKS, H TERRY	5895 E SAGINAW HWY	GRAND LEDGE, MI 48837	11,697	0.08	\$ 500.00					
					000-005-003-10	209 BRUSH	KOSSAROS, PETER & TRACEY	1208 GLASTONBURY	ST JOHNS, MI 48879	2500	0.04	\$ 100.00					
					000-005-003-61	205 BRUSH	SMITH, RAYMOND	3174 W M-21	OWOSSO, MI 48867	1008	0.08	\$ 80.64					
					000-005-003-61	205 BRUSH	SMITH, RAYMOND	3174 W M-21	OWOSSO, MI 48867	2300	0.04	\$ 92.00					
					000-005-005-00	200 W WALKER	MID-MI RITE PROPERTIES LLC	503 MALL COURT #320	LANSING, MI 48912-5200	2210	0.08	\$ 176.80					
1		1			000-006-001-00	223 N CLINTON	TRIMBAUCH, TROY & CORINNE	223 N CLINTON	ST JOHNS, MI 48879	2782	0.10	\$ 278.20		278.20			
					000-006-002-00	221 N CLINTON	ORTMAN MARKETING, LLC	401 FRANKLIN PO BOX 350	MAPLE RAPIDS, MI 48853	2808	0.10	\$ 280.80					
1		1			000-006-003-00	217 N CLINTON	KOSSARAS, PETE	217 N CLINTON	ST JOHNS, MI 48879	5200	0.10	\$ 500.00		500.00			
					000-006-004-00	215 N CLINTON	ORTMAN MARKETING, LLC	401 FRANKLIN PO BOX 350	MAPLE RAPIDS, MI 48853	2240	0.10	\$ 224.00		224.00			
					000-006-005-00	213 N CLINTON	ST VINCENT DEPAUL	213 N CLINTON	ST JOHNS, MI 48879	2392	0.10	\$ 239.20					
					000-006-006-00	211 N CLINTON	DEVEREAUX, JOSHUA & NICOLE	1110 LOIS LN	ST JOHNS, MI 48879	2968	0.10	\$ 296.80					
1		2			000-006-007-00	207 N CLINTON	SMITH, CRAIG	207 N CLINTON	ST JOHNS, MI 48879	7280	0.10	\$ 500.00		500.00			
1		1			000-006-008-00	203 N CLINTON	FIRSTBANK	201 N CLINTON	ST JOHNS, MI 48879	2894	0.10	\$ 289.40		289.40			
1		1			000-006-009-00	201 N CLINTON	FIRSTBANK	201 N CLINTON	ST JOHNS, MI 48879	2088	0.10	\$ 208.80		208.80			
					000-006-010-00	106/108 W WALKER	CLINTON BAY	123 TRIANGLE DR	ROSCOMMON, MI 49653	1320	0.09	\$ 118.80					
					000-006-012-00	112 W WALKER	HAVLIK, STEVEN	200 W WALKER	ST JOHNS, MI 48879	1786	0.09	\$ 160.74					
				1	000-006-015-00	113 W HIGHAM	POST, JODY INVESTMENTS	PO BOX 235	ST JOHNS, MI 48879	4859	0.09	\$ 437.31			437.31		
					000-006-015-01	111 W HIGHAM	LORIO, JOHN	1752 E WALKER RD	ST JOHNS, MI 48879	2475	0.09	\$ 222.75					
					000-006-016-00	109 W HIGHAM	MORNINGSTAR PUBLISHING	711 W PICKARD POB 447	MT PLEASANT, MI 48804-0447	2475	0.09	\$ 222.75					
1		1			000-007-001-00	226 N CLINTON	226 NORTH CLINTON AVE LLC	226 N CLINTON	ST JOHNS, MI 48879	2444	0.10	\$ 244.40		244.40			
1		1			000-007-003-00	224 N CLINTON	224 NORTH CLINTON AVE LLC	226 N CLINTON	ST JOHNS, MI 48879	1976	0.10	\$ 197.60		197.60			
					000-007-004-00	222 N CLINTON	301 PROPERTIES LLC	222 N CLINTON	ST JOHNS, MI 48879	1976	0.10	\$ 197.60		197.60			
					000-007-005-00	220 N CLINTON	301 PROPERTIES LLC	222 N CLINTON	ST JOHNS, MI 48879	1400	0.10	\$ 140.00		140.00			
1		1			000-007-006-00	218 N CLINTON	NIHART, RUTH	218 N CLINTON	ST JOHNS, MI 48879	2392	0.10	\$ 239.20		239.20			
					000-007-007-00	216 N CLINTON	CERBERUS GROUP LLC	3108 SABLAIN PKWY	LANSING, MI 48910	2808	0.10	\$ 280.80					
					000-007-008-00	212 N CLINTON	MCKENZIE AGENCY	212 N CLINTON	ST JOHNS, MI 48879	1976	0.10	\$ 197.60		197.60			
1		1			000-007-009-00	210 N CLINTON	MCKENZIE AGENCY	212 N CLINTON	ST JOHNS, MI 48879	1824	0.10	\$ 182.40		182.40			
					000-007-010-00	206 N CLINTON	SYTSM, JAMES	814 W CASS	ST JOHNS, MI 48879	3876	0.10	\$ 387.60					
					000-007-011-00	200 N CLINTON	ORTMAN MARKETING, LLC	401 FRANKLIN PO BOX 350	MAPLE RAPIDS, MI 48853	8360	0.10	\$ 500.00					
					000-007-012-00	117 E WALKER	IDLE, MRS FRANCIS	1213 KRUST DR	OWOSSO, MI 48867	2112	0.09	\$ 190.08					
					000-007-013-10	119 E WALKER	KURNICZ, PETE & LISA	701 S OAKLAND	ST JOHNS, MI 48879	2074	0.05	\$ 93.33					
					000-007-013-50	121 E WALKER	ORTMAN MARKETING, LLC	401 FRANKLIN PO BOX 350	MAPLE RAPIDS, MI 48853	4080	0.09	\$ 367.20					
					000-007-015-00	207 SPRING	ORTMAN MARKETING, LLC	401 FRANKLIN PO BOX 350	MAPLE RAPIDS, MI 48853	420	0.09	\$ 37.80					

					11/9/2011	DOWNTOWN BUSINESS DISTRICT														
					SPECIAL ASSESSMENT ROLL						UNIT OF	RATE	ANNUAL							
Property/Owner		Business/Owner		Property Owner	PARCEL #	PROPERTY ADDRESS	OWNER'S NAME	OWNER'S ADDRESS			1ST FLOOR	PER SQ	SQ FOOT	YES	NO	No Opinion				
YES	NO	YES	NO	No Opinion							SQUARE FT	FOOT	AMOUNT	by Amount	by Amount	by Amount				
					000-008-002-60	210 SPRING	MACO	210 SPRING			18044	0.08	\$ 250.00	250.00						
		1			000-009-002-00	108 SPRING	A & G PROPERTIES	108 SPRING			2182	0.08	\$ 174.56			174.56				
		1			000-009-003-00	106 SPRING	LEWIS, TOM	1032 EDDIE ST			672	0.08	\$ 53.76			53.76				
					000-009-006-00	201 E STATE	SPRING ST INVESTMENTS	201 E STATE ST			2904	0.08	\$ 232.32							
					000-009-010-00	210 E WALKER	JENKINS, A & KUSENDA, K	210 E WALKER			1974	0.08	\$ 157.92							
					000-010-001-00	122 N CLINTON	REHMANN'S	122 N CLINTON			6528	0.10	\$ 500.00							
					000-010-002-00	120 N CLINTON	REHMANN, BRADLEY	301 S PROSPECT			2319	0.10	\$ 231.90							
			1		000-010-003-00	118 N CLINTON	SHEETS, DAVID	2718 COLLEGE RD			2816	0.10	\$ 500.00			500.00				
			1		000-010-004-00	116 N CLINTON	SHEETS, DAVID	2718 COLLEGE RD			2600	0.10	\$ -			-				
					000-010-005-50	114 N CLINTON	BLOCKER, BAKER & LOWE, LLC	PO BOX 111			2322	0.10	\$ 232.20							
					000-010-006-00	112 N CLINTON	NIHART, RUTH	218 N CLINTON			2310	0.10	\$ 231.00	231.00						
					000-010-007-00	110 N CLINTON	THOMPSON PROPERTY INVESTMENTS	110 N CLINTON			2425	0.10	\$ 242.50							
1		1			000-010-008-00	108 N CLINTON	BREWBAKER, THERESA	8259 N DEWITT RD			2425	0.10	\$ 242.50	242.50						
1		1			000-010-009-00	106 N CLINTON	BREWBAKER, THERESA	8259 N DEWITT RD			1462	0.10	\$ 146.20	146.20						
					000-010-010-00	104 N CLINTON	GADZUKES PROPERTIES, LLC	701 E WALKER			1965	0.10	\$ 196.50							
					000-010-011-00	102 N CLINTON	GADZUKES PROPERTIES, LLC	701 E WALKER			1620	0.10	\$ 162.00							
					000-010-012-00	100 N CLINTON	GADZUKES PROPERTIES, LLC	701 E WALKER			1620	0.10	\$ 162.00							
					000-010-015-50	107 SPRING	IDZ ASSOCIATION	1427 WILDCAT			1600	0.09	\$ 144.00							
1		1			000-010-016-00	120 E WALKER	2 JACS INVESTMENTS LLC	P.O. BOX 246			3200	0.09	\$ 288.00	288.00						
					000-011-001-00	125 N CLINTON	MACCOWAN, TIMOTHY	1481 ROBINWOOD DR			5144	0.10	\$ 500.00							
1		1			000-011-002-00	123 N CLINTON	COLBY, DAN	123 N CLINTON			2448	0.10	\$ 244.80	244.80						
			1		000-011-003-00	121 N CLINTON	LAMB, EDWIN & GERTRUDE	121 N CLINTON			2960	0.10	\$ 296.00			296.00				
		1			000-011-004-00	119 N CLINTON	HARRIS, KEN	1900 SANDS			2592	0.10	\$ 259.20			259.20				
		1			000-011-005-00	115 N CLINTON	HARRIS, KEN	1900 SANDS			5792	0.10	\$ 500.00			500.00				
		1			000-011-006-00	109 N CLINTON	CLARK, WILFRED/FAY	509 S BAKER			1244	0.10	\$ 124.40			124.40				
		1			000-011-006-00	109 N CLINTON	CLARK, WILFRED/FAY	509 S BAKER			4000	0.05	\$ 200.00			200.00				
					000-011-007-00	107 N CLINTON	PEPPERMINT CREEK INVESTMENTS	1731 S KREPPS			2085	0.10	\$ 208.50							
					000-011-008-00	101 N CLINTON	THE WORD PROPERTIES	5744 S FRIEGEL RD			3486	0.10	\$ 348.60							
					000-011-012-00	108 BRUSH	BLACK, TERRY & VICKIE	308 N SWEGLES			1824	0.09	\$ 164.16							
					000-011-013-00	109 W WALKER	UAW	P.O. BOX 129			5475	0.05	\$ 246.38							
					000-012-003-00	107 BRUSH	STURGIS, BARBARA	3223 W PRICE RD			1056	0.08	\$ 84.48							
					000-012-004-00	200 W STATE	BLACK, TIMOTHY & VICKIE	308 N SWEGLES			2997	0.08	\$ 239.76							
					000-016-001-00	102 E CASS	KOENIGSKNECHT REALTY	102 E CASS			1684	0.05	\$ 84.20							
1		1			000-016-010-60	104 E CASS	SFHP LLC	104 E CASS			8736	0.05	\$ 436.80	436.80						
					008-400-070-00	407 N LANSING	BARBER, KEN & BRENDA	3214 N WATSON			6900	0.03	\$ 207.00							
					170-001-001-00	313 N LANSING	BYTWERK, DENNIS	401 N COCHRAN			5600	0.06	\$ 336.00							
					170-006-001-00	307 N PROSPECT	BYTWERK, DENNIS	401 N COCHRAN			2964	0.03	\$ 88.92							
					440-000-001-52	407 N CLINTON	WOLOHAN MI DEV LLC	5291 COLONY DR N STE 1			7800	0.07	\$ 500.00							
					440-000-001-52	407 N CLINTON	WOLOHAN MI DEV LLC	401 FRANKLIN, PO BOX 350			3840	0.04	\$ -							
					440-000-001-60	208 W RAILROAD	CROP PRODUCTION SERVICES	3005 ROCKY MTN AVE			815	0.07	\$ 57.05							
					440-000-123-60	401 E RAILROAD	SMITH OIL	401 E RAILROAD			1680	0.06	\$ 100.80							
1		1			470-007-005-11	305 W RAILROAD	GARTSIDE INVESTMENT	2719 STEEL RD			2000	0.03	\$ 60.00	60.00						
1		1			470-007-005-15	306 N LANSING	GARTSIDE INVESTMENT	2719 STEEL RD			3200	0.03	\$ 96.00	96.00						
					470-008-005-00	306 W HIGHAM	NIHART, RUTH	218 N CLINTON			960	0.03	\$ 28.80	28.80						
					490-102-002-00	504 E STEEL	C-TURN PROPERTIES	504 E STEEL			4800	0.05	\$ 240.00							
					490-103-005-00	508 N MEAD	C-TURN PROPERTIES	508 N MEAD			27,450	0.05	\$ 250.00							
					490-120-005-00	501 N CLINTON	BERGERON, ANDREA & KIMBER	7252 JEROME RD			2306	0.07	\$ 161.42							
		1			490-121-003-00	504 N CLINTON	LEVECK, MATTHEW	309 N MORTON			5304	0.07	\$ 371.28			371.28				
		1			490-121-005-00	500 N CLINTON	LEVECK, MATTHEW	309 N MORTON			2200	0.07	\$ 154.00			154.00				
1		1			490-121-006-00	508 N CLINTON	OAKLAND GROUP	508 N CLINTON			6900	0.07	\$ 250.00	250.00						
					490-121-008-60	410 N CLINTON	TOM HICKS	2124 S GROVE			7675	0.07	\$ 250.00							
Property/Owner		Business Owner		Property Owner												429,984	\$ 25,619.86	\$ 7,816.10	\$ 3,845.81	\$ -
YES	NO	YES	NO	UNDECIDED	COMBINED		56	YES	24.5%						31%	15%	0%			
					119 Businesses		20	NO	8.7%						YES	NO	No Opinion			
					110 Parcels		0	UNDECIDED	0.0%											
					229		76	Ballots Cast	33.2%											

----- Original Message -----

From: CaroleField@DowntownStJohns.org

To: [Mary Jo Damm-Strong](mailto:MaryJoDamm-Strong)

Sent: Tuesday, January 24, 2012 12:32 PM

Subject: Re: Available billboard near St. Johns

Thank you! I will be presenting this at the board of directors meeting on Wednesday, February 1, 2012 and will get back to you then with their decision.

Carole

Carole Field, Executive Director
St. Johns Principal Shopping District/DDA Board
100 E. State, PO Box 477 - St. Johns, MI. 48879
cell (989) 640-5217, fax (989) 579-5907
CaroleField@DowntownStJohns.org
www.DowntownStJohns.org
Facebook page: [Downtown St. Johns, Michigan](http://DowntownStJohnsMichigan)

----- Original Message -----

From: [Mary Jo Damm-Strong](mailto:MaryJoDamm-Strong)

To: CaroleField@DowntownStJohns.org

Cc: [Jim Fox](mailto:JimFox) ; [Anna Owens](mailto:AnnaOwens)

Sent: Tuesday, January 24, 2012 10:20 AM

Subject: Available billboard near St. Johns

Sign #485

Location- M-21 3 mi W of St. Johns; N side

Size- 8x22

Date Available- Immediately

Traffic Count- 10,700 Cars Daily

Price- \$165.00 monthly

Contract Term- 12 months

There is a production fee of \$2.00 per sq. ft. (\$352).

Mary Jo Damm-Strong
maryjo@wolverinesign.com
Wolverine Sign Works
989-725-5670

WOLVERINE SIGN WORKS 923 BRADLEY ST. OWOSSO, MI 48867 989-725-5670 FAX 989-725-3138
www.wolverinesign.com

WOLVERINE SIGN WORKS

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Sign # 485

Size 8x22

Road M-21

Location 3 mi W of St. Johns; N side

Traffic Count 10,700 Cars Daily

Date Available Immediately

Price \$165.00 monthly

Contract Term 12 months

Additional Information There is a production fee of \$2.00 per sq. ft. (\$352).

Midwest Folding Products

TransFold Square Portable Stage & Seated Riser Section - Hardboard Deck (4' L x 4' D x 8" H)

Your Price: \$239.88

Manufacturer's Price: \$443.50

Save 46%



[Shipping Calculator](#)

SKU: MWF-T4408H

Midwest's TranFold Square Portable Stage and Seated Riser Section features a compact frame that is easy to handle, store and move. Use several square units together, or combine with Midwest TransFold arc and triangle units to create unique stage sets. Legs are made of durable, 14-gauge steel and stay steady with locking steel braces. Couplings rotate out of the way and won't break off during storage.



Specifications

Deck Style:	Hardboard
Deck Material:	Plywood w/ tempered hardboard laminate
Frame Material:	Heavy-duty, 16-gauge formed steel channels w/ 14-gauge legs
Levels:	1
Weight Capacity:	200 lbs/square foot
Warranty:	15 years
Glides:	High-impact plastic
Length:	4'
Depth:	4'
Height:	8"
Weight:	72.0 lbs.
Shipping Method:	UPS

		Estimated Shipping & Handling
Please enter a quantity:		Cost: \$115.53
<input type="text" value="8"/>	Product Cost: \$1,919.04	
Please enter a zip code:		Estimated Total Cost: \$2,034.57
<input type="text" value="48879"/>		

Single-Height Portable Stage & Seated Riser Section - Hardboard Deck (8' L x 4' D x 8" H)



Your Price: **\$326.88**

Manufacturer's Price: **\$608.00**

Save **46%**



[Shipping Calculator](#)

SKU: **NPS-S488HB**

National Public Seating's Single-Height Portable Stage and Seated Riser Section is perfect for all your school performances and assemblies, because it's a cinch to set up and tear down. The 14-gauge steel legs fold easily for storage and lock securely in place when your stage is in use. A sturdy 16-gauge steel frame supports the solid plywood deck, so it's sure to stand up to years of wear and tear. Use the built-in ganging brackets to create custom stage arrangements by joining multiple same-sized stages. Or combine stages of multiple heights to create a custom seated riser. This model features a durable hardwood laminate stage surface.

Single-Height Portable Stage & Seated Riser
Section - Hardboard Deck

Specifications

Deck Style:	Hardboard
Deck Material:	3/4"-thick solid plywood core
Frame Material:	16-gauge steel w/ 14-gauge steel tubing legs
Levels:	1
Weight Capacity:	200 lbs/square foot
Warranty:	10 years
Glides:	High-impact plastic
Other Info:	Frame features built-in ganging braces to easily connect multiple stages
Length:	8'
Depth:	4'
Height:	8"
Weight:	128.0 lbs.
Shipping Method:	Freight

Please enter a quantity:

Please enter a zip code:

Estimated Shipping & Handling

Cost: \$139.46

Product Cost: \$1,307.52

Estimated Total Cost: \$1,446.98

National Public Seating

Stage Dolly



[Click to Enlarge](#)

NPS Stage Dolly

Your Price: **\$528.88**

Manufacturer's Price: **\$984.00**

Save **46%**



[Shipping Calculator](#)

SKU: NPS-SDL

National Public Seating's Stage Dolly makes it a cinch to move and store heavy portable stage platforms. Load up to six stages onto this sturdy 14-gauge steel dolly, and adjust the frame to accommodate three-foot and four-foot deep stage platforms. A convenient built-in latch secures your stages to the dolly as you move them from place to place. Rolls easily on four heavy-duty five-inch casters.

*

Specifications

Material:	14-gauge tubular steel
Capacity:	Up to 6 stages
Wheels:	Rolls easily on four heavy-duty 5" casters
Warranty:	10 years
Other Info:	Adjusts to accommodate both 3' & 4' deep platforms
Width:	3' 8"
Depth:	2' 6"
Height:	60"
Weight:	65.0 lbs.
Shipping Method:	Freight

What's this product cost to ship?

Estimated Shipping & Handling Cost: \$126.52

Product Cost: \$528.88

Estimated Total Cost: \$655.40

Midwest Folding Products

Mobile Stage Section - Hardboard Deck (8' L x 4' D x 8" H)



Mobile Stage Section - Hardboard Deck

Your Price: \$894.88

Manufacturer's Price: \$1,747.30

Save 49%



[Shipping Calculator](#)

SKU: MWF-MS08H

Midwest's Mobile Stage Section is easy for one person to set up, take down and move around the school. The solid plywood deck locks in the upright position and casters retract to keep your performers safe while in action. Heavy-gauge steel frame keeps it sturdy and durable, and it supports 200 lbs per square foot. Drop-in couplings allow multiple same-sized stages to be joined together. Choose from two frame colors.

Specifications

Deck Style:	Hardboard
Deck Material:	Plywood w/ tempered hardboard laminate (top & bottom)
Frame Material:	Heavy-duty, 16-gauge formed steel channels
Levels:	1
Weight Capacity:	200 lbs/square foot
Warranty:	10 years
Glides:	N/A
Other Info:	Folds and rolls like a ping pong table, UL approved
Length:	8'
Depth:	4'
Height:	8"
Available Options:	Metal Color: Black or Brown Factory-installed Hook-and-Loop Tape
Weight:	203.0 lbs.
Shipping Method:	Freight

What's this product cost to ship?

Please enter a quantity:

Please enter a zip code:

Estimated Shipping & Handling Cost: \$314.12

Product Cost: \$3,579.52

Estimated Total Cost: \$3,893.64



Downtown St. Johns, Michigan

Mint City USA

Principal Shopping District and Downtown Development Authority

The St. Johns PSD/DDA - 100 E. State, PO Box 477 - St. Johns, MI. 48879 (989-227-1717) www.DowntownStJohns.org

**BOARD OF DIRECTORS
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Jackson, Jackson &
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Vice-Chairman
Tyler Barlage –
Community Christian
Church

Secretary-Treasurer
Craig Smith – Mainstreet
Pizza

Directors
Aaron Baker – Harr's
Jewelry

Craig Bishop – Firstbank

Eugene Bellingar – Katren
Industries

Bill Brewbaker – Allaby &
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Bruce DeLong – Clinton
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Commissioners

Eric Harger – Trinity
Engineering and
Surveying Services

Dennis LaForest – City of
St. Johns, Michigan

Dave Mageli – Account
Receivable Solutions

Laurie Oakwood-Bishop –
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Eugene Bellingar
Bill Brewbaker
William Jackson
Dennis LaForest

**Executive, Finance,
Strategic Planning**
Tyler Barlage
Bruce DeLong
William Jackson
Dave Mageli
Craig Smith

CONTACT INFO

Executive Director
Carole M. Field
Cell: 989-640-5217
Fax: 989-579-5907
Email: CaroleField@
DowntownStJohns.org

**DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
DIRECTORS MEETING AGENDA
Wednesday, February 1, 2012
12 Noon, Main Street Café**

(Following meeting of the Principal Shopping District Board)

(*Indicates Attachment)

- 1. Call to Order by Vice-Chairman Tyler Barlage**
- 2. Additions to the Agenda.**
- 3. *Approval of Meeting Minutes dated January 4, 2012**
- 4. Communications:** Resolution committing the DDA to a property acquisition project in conjunction with the City of St. Johns
- 5. Old Business:**
 - a. Parking Lot
 - b. WIFI in the Downtown
- 6. New Business: None**

Next Regular PSD/DDA Meeting: First Wednesday of Month at 12 noon, Main Street Café



Downtown St. Johns, Michigan

Mint City USA

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DOWNTOWN DEVELOPMENT AUTHORITY (DDA) DIRECTORS MEETING MINUTES

Wednesday, January 4, 2012

12 Noon, Main Street Café

(Following meeting of the Principal Shopping District Board)

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Dennis LaForest

Executive, Finance, Strategic Planning

Tyler Barlage
Bruce DeLong
William Jackson
Dave Mageli
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CONTACT INFO

Executive Director

Carole M. Field
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Fax: 989-579-5907
Email: CaroleField@
DowntownStJohns.org

1. **Call to Order by Vice-Chairman Tyler Barlage at 12:59 p.m.** Attendance: Craig Bishop, Bill Brewbaker, Bruce DeLong, Dennis LaForest, Dave Mageli, Lori Oakwood-Bishop and Craig Smith. Guests: Mary Ablao-Drop In Art, Tina Hicks-Bill's Barber Shop, Eric Swanson-PKSA Karate, Don Thompson-Shaggie's Ice Cream, and Steve Wagner-Community Development Director of the City of St. Johns.
2. **Additions to the Agenda.** None.
3. **Approval of Meeting Minutes:** Minutes of November 1, 2011 meeting were reviewed and approved.
4. **Communications:** City of St. Johns YTD financial report showing the current DDA recapture amount of \$16,397.49 (as of 11/01/2012) , bringing the DDA fund balance to \$31,286.27
5. **Old Business:** Discussion was again held about use of captured DDA funds, with facade rebate program and rental assistance to new business renters in the Downtown mentioned. This was tabled indefinitely.
6. **New Business:**
 - a. **Parking Lot:** The board discussed the planned City acquisition of a parcel of land at the corner of Spring Street and Higham Street with the intention to develop the site as a surface public parking lot. Discussion was held regarding the City request that the DDA partner with the City in the purchase, and asks the DDA reimburse the City for 50% of the \$35,000 cost of acquiring the parcel payable over a 5 year period at 0% interest. LaForest motioned and Brewbaker seconded; motion passed unanimously (with the exception of 1 abstention by Craig Bishop due to his affiliation with the seller Firstbank.)
 - b. **WIFI in the Downtown:** Discussion was held regarding WIFI in the Downtown as a service and a means of advertising. The board reviewed a quote from Casair.net which revealed the start up cost for installation of such a system totaled \$5,457.76 and would require a monthly maintenance and support subscription. The board referred the matter to the Marketing Committee.

Meeting adjourned at 1:20 p.m.

Next Regular PSD/DDA Meeting: First Wednesday of Month at 12 noon, Main Street Café



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DowntownStJohns.org

DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF ST. JOHNS

A RESOLUTION COMMITTING THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF ST. JOHNS TO A PROPERTY ACQUISITION PROJECT IN CONJUNCTION WITH THE CITY OF ST. JOHNS

At a regular meeting of the Downtown Development Authority of the City of St. Johns (hereinafter "DDA"), held on January 4, 2012 in the City of St. Johns, Clinton County, commencing at 12:55 pm.:

Present: (8) Tyler Barlage, Craig Smith, Craig Bishop, Bill Brewbaker, Bruce DeLong, Dennis LaForest, Dave Mageli, Laurie Oakwood-Bishop

Absent: (3) William Jackson, Aaron Baker, Eugene Bellinger, Eric Harger

The following resolution was offered by member Dave Mageli and supported by member Dennis LaForest.

WHEREAS the downtown area of the City of St. Johns has inadequate parking for its businesses, business patrons and downtown residents;

WHEREAS a parcel of land in the downtown area, at the corner of Spring Street and Higham Street, has become available for purchase (see attached survey for legal description of same);

WHEREAS this parcel is suitable for development as a surface public parking lot;

WHEREAS the acquisition of this parcel so that additional public parking can be made available to the patrons of the downtown area will enhance economic development and serve an important public purpose;

WHEREAS the City of St. Johns is purchasing this parcel at the agreed upon price of \$35,000.00 for the purpose of establishing additional public parking and is requesting the DDA partner with them in said purchase;

WHEREAS the City of St. Johns will purchase the subject parcel and requests that the DDA reimburse the City for 50% of the purchase price (DDA share--\$17,500.00) on terms that include a five year amortization schedule at zero interest;

THEREFORE, be it resolved that should the City of St. Johns purchase the subject parcel for the purpose of public parking at the stated price, the DDA agrees to share the cost of acquisition of said parcel per the terms indicated in this resolution, and will enter into a written agreement with the City of St. Johns so that this joint project is reduced to a contractual obligation between the parties hereto.

IT IS FURTHER RESOLVED that the chairperson or vice-chairperson of the DDA is authorized to negotiate the particular terms of any written agreement consistent with this resolution, and is further authorized to execute all necessary documents to effectuate this agreement and joint project.

YEAS: (7) Tyler Barlage, Craig Smith, Bill Brewbaker, Bruce DeLong, Dennis LaForest, Dave Mageli, Laurie Oakwood-Bishop
NAYS: (0)
ABSTAIN: (1) Craig Bishop

Resolution declared adopted on January 4, 2012.

By: Tyler Barlage, Vice-Chairman
Downtown Development Authority of St. Johns